

CITY OF LEWISTON  
STAFF REVIEW MEETING  
FINAL MINUTES for AUGUST 27, 2015

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- I. **ROLL CALL:** The meeting was held in the Third Floor Conference Room of City Hall and was called to order at 9:00 a.m.

**Staff In Attendance:** Justin Early, Project Engineer, David Hediger Deputy Director/City Planner, Gary Campbell, Building, Paul Ouellette, Fire Inspector, David Chick, Sergeant of Police and Joline Boulay, Administrative Assistant, Code/Planning.

- II. **ADJUSTMENTS TO THE AGENDA:** None

- III. **CORRESPONDENCE:** None

- IV. **NEW BUSINESS:**

An application submitted by Janelle Turcotte to reconsider a previously approved proposal to create a second single family house lot at 211 Pond Road off a frontage right-of-way.

Janelle Turcotte was present on behalf of the project.

David Hediger gave a brief overview of the project.

David stated the applicant will work with Public Services on installation and cost of a street sign..

David drafted an affidavit for review. David stated the applicant will record a signed affidavit referencing the committee's approval is subject to Article XIII, Section 11 expiration of approval provisions such that if development has not occurred as defined within the scope of this Code within two years of Committee's approval on August 27, 2015, the Staff Review Committee's approval shall expire. The applicant may not begin construction or operation of development until a new approval is granted.

Paul Ouellette had no concerns.

The following motion was made:

**MOTION:** by **David Chick** to approve a previously approved proposal to create a second single family house lot at 211 Pond Road off a frontage right-of-way with the following conditions:

1. The applicant will work with Public Services on installation and cost of a street sign.
2. The applicant will record a signed affidavit referencing the committee's approval is subject to Article XIII, Section 11 Expiration of approval provisions such that if development has not occurred as defined within the scope of this Code within two years of Committee's approval on August 27, 2015, the Staff Review Committee's approval shall expire. The applicant may not begin construction or operation of development until a new approval is granted.

Second by **David Chick**.  
**VOTED: 4-0(Passed)**

V. **OTHER BUSINESS:** None

VI. **READING OF MINUTES:** No minutes to review at this time.

VII. **ADJOURNMENT:**

The following motion was made to adjourn.

**MOTION:** by **David Chick** that this meeting adjourns 9:25 a.m.  
Second by at **Gary Campbell**.

**VOTED: 4-0 (Passed).**

Respectfully Submitted:



Joline Boulay, Administrative Assistant  
Planning/Code Department